

RE-REGISTRATION FORM - HPA EQA Schemes Proficiency Testing (PT) for Microbiology: 2012 - 2013

Enter a cross beside each distribution you require:

Example: G77 X

If you require more than one set of samples enter the number required in the box:

Example: G77 4

Food Microbiology

Dispatch date	14 May 12	2 July 12	3 Sept 12	5 Nov 12	14 Jan 13	25 Feb 13
Standard	232	234	236	238	240	242
Extended	231	233	235	237	239	241
Food Law	FL21		FL22		FL23	FL24
Shellfish		SF042		SF043		SF044
Non-Pathogen -all tests	NP042		NP043		NP044	
PYM option	PYM042		PYM043		PYM044	
Pathogenic Vibrios		V035		V036		V037
S.aureus enterotoxin Detection	STA020		STA021		STA022	

Water Microbiology

Dispatch date	16 Apr 12	11 Jun 12	13 Aug 12	1 Oct 12	4 Feb 13	18 Mar 13
Legionella Isolation	G77	G78	G79	G80	G81	G82
Drinking Water	W145	W146	W147	W148	W149	W150
Recreational and Surface Water	S48	S49	S50	S51	S52	S53
Endoscope Rinse Water	EW1		EW2		EW3	
Bottled and Mineral Water		BMW1		BMW2		BMW3

Contact details:

Sample delivery address:	Report delivery address:	Invoice address:
Name	Name	Name
Company:	Company:	Company:
Address:	Address:	Address:
Post/Zip code:	Post/Zip code	Post/Zip code
Country:	Country:	Country:
Tel:	Tel:	Tel:
Fax	Fax:	Fax:
email:	email:	email:

Laboratory identification number:

I have read the conditions of participation (overleaf) for the HPA Food Microbiology PT Schemes ("Scheme") and agree to abide by them. I understand that the Scheme samples are likely to contain virulent pathogenic organisms of ACDP categories 1 & 2 and confirm that my laboratory facilities and staff expertise are adequate for safe handling of these organisms. I understand also that the Scheme samples are supplied on the basis that they will not be re-sold or supplied to any organisation or individuals outside the purchasing authority. For a copy of HPA Standard Terms refer to www.hpa.org.uk/hpalstandardterms/htm.

Signature:	Print Name:	Date:
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HEALTH PROTECTION AGENCY

FOOD and WATER MICROBIOLOGY PROFICIENCY TESTING SCHEMES

Terms and Conditions of Participation

1. Samples distributed as part of the Schemes may contain microbiological pathogens of Hazard Groups 1 and 2 as defined by the Advisory Committee on Dangerous Pathogens (2004) "The Approved List of biological agents". Participants must ensure that their laboratory facilities and expertise are adequate to ensure the safe handling of these organisms during their participation in the Schemes.
2. Membership of the Schemes starts on 1 April each year and continues until 31 March in the next year. If a participant joins part way through the annual period, a reduced fee is payable reflecting the number of samples to be supplied for that part year. A participant may withdraw from the Schemes at any time on giving 30 days' written notice, but no refund will be given of fees paid.
3. The Health Protection Agency ("Agency") reserves the right to decline renewal of participant's membership at the end of each annual period or to change the annual fee, but, in either case, will give the participant at least 2 months' notice of its intention to do so. Unless such notice is given the contract shall be automatically renewed.
4. Membership of a Scheme is offered with the understanding that participants will process quality assessment samples in the same way as their routine samples. This is necessary to achieve the primary purpose of the Schemes, which is to allow participants an insight into their levels of performance in routine work.
5. Each laboratory will be registered under a unique code number. This code number and the assessment of individual performance is confidential to the participant and will not be released by the Agency to third parties other than under any written agreement. Participants are free to release information concerning their own individual performance to whoever they wish. The fact of actual participation in the Schemes is not regarded as confidential and may be revealed by the Agency to those with legitimate reasons for knowing.
6. All reports, and the data they contain, issued by the Quality Assessment Schemes are Copyright and may not be published in any form without permission of the Agency.
7. In the event of a participant failing to pay the membership fee by the due date the Agency reserves the right to terminate, without notice, the membership of that participant without prejudice to any claim for payment for samples already provided.
8. The Agency shall not be liable in any circumstances for indirect or consequential loss howsoever caused, including, without limitation, loss of anticipated profits, goodwill, reputation, business receipts or contracts, or losses or expenses resulting from third party claims.
9. Participants in the Schemes have entire responsibility for all samples distributed to them under the Schemes and all activities carried out by them or any third party in relation to the samples from the time of delivery of the samples.
10. The Agency warrants that all work carried out by it in relation to the Scheme will be carried out using all reasonable care and skill. All conditions, terms and warranties implied by common law, statute or otherwise are, to the extent permitted by law, hereby excluded.
11. Participants shall abide by the Health Protection Agency Standard Terms of Supply (www.hpa.org.uk/hpa/standardterms.htm).
12. The liability of the Agency to the participant in any annual period resulting from or in connection with the provision of the Scheme by the Agency to the participant shall under no circumstances exceed the amount of the annual fee paid by the participant in respect of that annual period.
13. These conditions shall be governed by, and construed in accordance with English law and the Agency and the participant submit to the exclusive jurisdiction of the English Courts.